Virtual Classrooms
Teachers' Pack
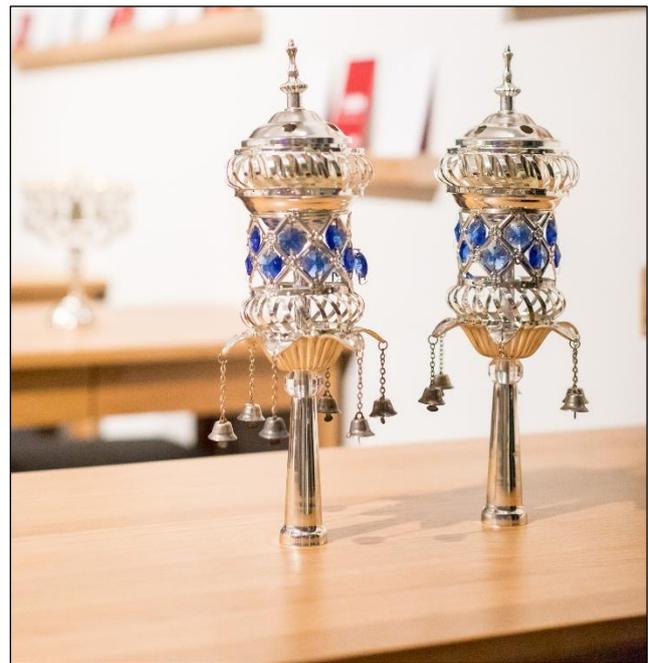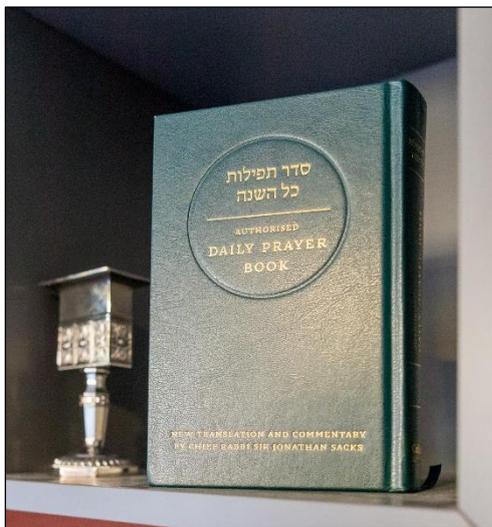
Welcome

We are looking forward to welcoming you and your students to our Virtual Classrooms experience. This pack contains all the information you need to make the most of your experience. If you have any further questions please don't hesitate to be in touch with our Learning Assistant.

Learning at the Jewish Museum

Our Learning Team creates safe spaces for your students to challenge perspectives, advocate for diversity and build relationships by being experiential, inclusive and collections focused.

Our award-winning workshops are designed for students to gain knowledge and understanding about Judaism as a living faith and as part of a long cultural and historical heritage.

The Jewish Museum encourages students to look closely at objects within our interactive workshops to support creative and critical thinking. Your Virtual Classroom experience will be based in:

- An immersive environment
- Professional interpretative videos
- First-person encounters with the real

Top Tips for your Virtual Classrooms Experience

We want you and your students to have an enjoyable and safe virtual classroom experience Please read the following tips to ensure your experience runs as smoothly as possible.

Pre-Classroom Experience

- If you have any questions about your virtual classroom experience before it happens please get in touch with us at learning@jewishmuseum.org.uk
- Read through this Teacher's Pack in advance of your Virtual Classroom scheduled session.
- This pack contains a Pre-Classroom Activity for your students. Please ensure that your students receive this activity with enough time to complete it before the session. The activity is designed to take no more than 30 minutes and can be done independently by pupils. This will be emailed as an attachment.

Organisational Tips

- Please make sure you bring your class register to the scheduled session. You will be asked to take register of the students before the facilitator begins the session.
- Please make sure the teacher signs into the session 10 minutes before the scheduled start time.
- Please ask students to sign into the session 5 minutes in advance of the start time so there is enough time to take the register and deal with any technical issues before the start of the session.

During the Virtual Classroom

- Virtual Classroom sessions run 45 – 60 minutes and are fully facilitated by our expert Jewish Museum Learning staff.
- We require a teacher to be present in the scheduled session at all times.
- Our Digital Safeguarding Guidelines are located in the Appendix to this pack. Please make sure you are familiar with this before your scheduled session.

Post-Classroom Experience

- This pack contains a Post-Classroom Activity for your students. Please ensure that your students receive this activity after the session as it builds on the topics we will have covered. The activity is designed to take no more than 30 minutes and can be done independently by pupils. This will be emailed as an attachment.
- You will be emailed an evaluation about your Virtual Classroom experience that should take no more than 5 minutes to complete. We would be grateful if you could complete the evaluation and email it back to us as this helps us report to our funders and therefore ensure our programmes remain available to schools.

On the Day

How to access your Virtual Classroom Session

Congratulations! You have booked a Virtual Classroom Session for you and your students. Your confirmation letter will have the date and time and details on how to sign into your video conference.

The facilitator will sign into the video conference in advance of the session to ensure that all the tech and materials are ready.

The lead teacher accompanying the students during the session is expected to sign in to the video conference 10 minutes in advance of the session.

Please ask your students to sign in to the video conference 5 minutes in advance of the session so there is enough time to take the register before the scheduled start time.

Cancellation Policy

We understand that on occasion you may need to cancel your Virtual Classroom booking. Please visit the Virtual Classroom pages on the museum website for details of our cancellation policy.

Safeguarding

The Jewish Museum is committed to safeguarding and promoting the welfare of all who use our services. We expect all staff and virtual visitors to share this commitment to ensure you have a safe experience during your Virtual Classroom session. You will find our digital safeguarding guidelines below. The Designated Safeguarding Lead can be contacted on learning@jewishmuseum.org.uk as per our Safeguarding Guidelines which you can also find online on our website.

Additional Learning Resources: Learning Portal

Our free Learning Portal is here to help you explore the diversity of Judaism and the cultural heritage of Jewish people in Britain. Delve into our portal and find hundreds of videos, audio clips, podcasts, resources and objects specifically designed for students and teachers.

You can search by resource type, key stage, curriculum topic or area of study with hundreds of resources at your fingertips for free. This is an excellent resource to support independent learning by students.

Visit Now: https://jewishmuseum.org.uk/schools/in-the-classroom/

Keep in Touch

Sign up to our Teachers newsletter where you can hear about Teachers CPD offers and other ways we can help support you and your students.

Subscribe Here: https://jewishmuseum.org.uk/schools/subscribe-to-our-mailing-list/

Appendix

Digital Safeguarding Guidelines

The museum has a full Safeguarding Policy and Procedure in place. The below guidelines are in addition to this document to help support our own staff, teachers and students.

When running a school workshop on an online platform

a) **We will:**
   o Ask teachers to gain parental consent for students to access the virtual classroom
   o Log in as the museum, never a personal account
   o Password protect the platform so only those with passwords can enter
   o Lock sessions once they begin to minimise the risk of others gaining entry to sessions
   o Allow only the museum staff to share screens (not students)
   o Ensure that there is always a school teacher present in a session
   o Encourage parents to join sessions with students where possible
   o Restrict chat functions on platforms so that private conversations are not possible
   o Disable the ability for anyone to join a session before museum staff
   o Ensure that sessions are streamed from a suitable room. Where possible we will use virtual backgrounds or white walls with good lighting to ensure students are able to concentrate on the facilitator and don't see personal items of the facilitator.
   o Staff will be professionally dressed with camera kept at eye height

b) **We won't:**
   o Share any photos or videos of the sessions
   o Record any sessions

c) **Managing Behaviour**
   o Share guidelines in advance on how to enter the classroom and expectations of the session
   o Mute all participants on entry
   o If a student is misbehaving the museum staff can put them on hold which temporarily deactivates their video and audio
   o It remains the responsibility of the teacher to manage behaviour with a student
   o A student can be removed from the classroom if necessary, this will be at the teacher's discretion.